



CHARLEVOIX COUNTY PLANNING COMMISSION

301 State Street
Charlevoix, Michigan 49720
(231) 547-7234
planning@charlevoixcounty.org

Approved Meeting Minutes December 3, 2015

I. Call to Order

Chairman Jason called the meeting to order at 7 p.m. in the Commissioners' Room at the Charlevoix County Building.

Members present: Dennis Jason, Bob Draves, Bob Tidmore, Larry Levensgood, Michael Buttigieg, Patrick Howard

Members absent: Ron Van Zee

Others present: Ron Reinhardt (County Commissioner Liaison), Kiersten Stark (Planning Coordinator), Kevin Clements (Administrative Services Assistant)

II. Pledge of Allegiance

Bob Draves led the Pledge of Allegiance.

III. Approval of Agenda

MOTION by Bob Draves to approve the tentative agenda as presented. Patrick Howard seconded the motion. Voice vote: all in favor. Motion passed.

IV. Public Comments Unrelated to Agenda Items

None

V. County Business Items

Approval of Minutes of October 1, 2015 Meeting

The minutes of the October 1, 2015 meeting were approved as presented by consensus.

Correspondence and Communications

Kiersten reviewed the following correspondence and communications:

Article from Bridge Magazine on aging farmers.

Larry Levensgood spoke about farming and how it's changed from the past to present. Commissioner Reinhardt touched on factory farms how farms are not being passed down from generation to generation now.

- Upcoming Master Citizen Planner Webinar Dec.17th called "Creating Retail Streets"

Planning Commission Comments

Bob Tidmore: *Emerald Isle Ferry port shaft will need to be replaced.

*Beaver Island Transportation Authority was approached by the owner of the Freight dock at Ironton about the possibility of purchasing the property. The Transportation Authority will conduct a feasibility study.

Bob Draves: *New treasurer on the Board in South Arm Township.

*Attended Master Planning for Resilient Waterfront Communities Workshop in October. One of the presentations was somewhat biased toward the presenter's point of view on global warming. He thought the presentation challenged private property rights.

Larry Levensgood: *Attended Master Planning for Resilient Waterfront Communities Workshop. Meeting was like a review and not a lot of new ideas were presented.

*October 12 DNR public input session on the Fisherman's Island State Park Master Plan. Park is proposed to be divided into various zones. Major issues are access to enter the park and trails. Non-motorized trails would be allowed in some of the zones. He thought water trails should be part of the plan. *October 15 Master Citizen Planner Webinar put on by MSU extension. It was on alternative ways to fund parks/recreation projects. They talked about planning for future recreational needs that may not be known right now. *October 20 attended Local Emergency Planning Committee Meeting where discussion dealt with the Natural Hazard Mitigation Plan which is being developed by CCE-Office of Emergency Management. *October 26 attended Michigan Townships Association Chapter Meeting. Speaker was from Tip of the Mitt Watershed Council and spoke about water protection efforts in the Lake Charlevoix watershed. November 12 Attended the Charlevoix Conservation District Annual Meeting. Speaker from Michigan Wildlife Federation spoke about the economic benefits of hunting. *November 30 attended open house at Charlevoix Hospital celebrating a merger between Munson and Charlevoix Hospital.

Michael Buttigieg: *November 5 attended the Planners Forum at Charlevoix Library. *New poles going up for a project on C-48 off East Deer Lake Road.

Patrick Howard: *Melrose/Chandler, Boyne Valley and Hudson Townships Fire Departments did a live controlled burn on a house as a joint operation for training purposes. *Mentioned there were 3 points including one on Springbrook Road where culverts have been replaced with wooden bridges. The addition of wooden bridges have caused a decrease in the level of the water level in streams. It has presented problem for the Fire Department in pumping water into the Fire Trucks. Losing water points in rural areas presents a problem. *November 5 attended Planners Forum at Charlevoix Library. Networking with other Planning Officials

helped Chandler Township with some zoning enforcement issues.

Dennis Jason: *Oct 29 Attended Master Planning for Resilient Waterfront Communities Workshop. *Nov 5 attended Planners Forum at Charlevoix Library. Program was very informative. It was beneficial learning from other officials who attended the program. *DNR Northern Lake Michigan Islands Collaborative Meeting on Beaver Island. Various DNR Departments control different state owned lands which determines who can go on that property and what activities can occur there. *Obtained DNR contact information to help battle the Eurasian Milfoil problem at Thumb Lake. Emphasized the Eurasian Milfoil problem will eventually affect the Thumb Lake Park. *Oct15 Attended Master Citizen Planner Webinar on alternative ways to fund parks/recreation projects.

County Commissioner Comments

Commissioner Reinhardt had concerns on people trespassing/driving down powerline right-of-way easements.

Staff Comments

Kiersten reported on the following Planning Department activities:

*Oct. 1 attended Planners Education Network-topic was Planning and Zoning Legislative Update by Mark Wyckoff from the Planning & Zoning Center at MSU.*Attended Parks Millage Information Session for local officials regarding the 2016 Application process-good attendance and discussion; applications will be accepted beginning Jan.2nd and will be due by Feb.1st. applications must go through a review process before funds are awarded. * Parks Brochure to highlight the county parks is in the works. *Charlevoix County website will be updated in the near future to make it more user friendly. *Boyer City to Charlevoix Trail project Phase 1 final revised plans and bid documents were submitted to MDOT in November for anticipated construction bid letting on Jan.8th. Phase 2 will be working on final plan revisions, specifically the exact route of an easement across private property between US-31 and Boyne City Road. *Participated in the Charlevoix County Planners Forum on Nov.5th. Excellent program especially the session on Housing for an Aging Population.

Status of Future Land Use Plan Update

*Kiersten gave an update on the status of the future land use plan. Networks Northwest Planners have been updating the demographic data in the plan. Kiersten was asked by the Networks Northwest planners to fact check the transportation section in the plan. She has also added information about the county wide road millage to the transportation section. *Kiersten has collected county wide photos for the plan. Bob Tidmore offered to provide photos of Beaver Island. *Brian Kelly is also helping update the maps. *Kiersten hopes to have a preliminary draft of the plan to have Planning Commissioners review/discuss at the next meeting.

Discussion of 2016 Work Program

*The Planning Commission discussed potential items to include in the Work Program:
-Completing The Future Land Use Plan Update
-Review of the Lake Charlevoix Management Plan.

- Farm Land and Open Space Preservation Ordinance
- Provide Assistance to various townships by requests

VI. Townships, Cities, MDEQ & Corps of Engineers Items

None

VII. Any Unfinished County Business

None

VIII. Adjournment

MOTION by Bob Draves, seconded by Michael Buttigieg, to adjourn the meeting. All members were in favor of the motion. Motion passed.

Chairman Jason adjourned the meeting at 8:50 p.m.

Respectfully Submitted By,

Robert L. Tidmore
Secretary

RLT/kc