

# Charlevoix County Parks Committee

## Meeting Minutes

1/16/2017

### **Opening**

The regular meeting of the Charlevoix County Parks Committee was called to order at 5:31 on 1/16/2017 at the Boyne City temporary City Hall by Susan Vron dran, and followed by recitation of The Pledge of Allegiance.

### **Present**

Committee members: Susan Vron dran, Caroline Kobylczak, Tim Wieland, Pete Gaskin, Brian Williams, Dennis Jason, Jessica Parks

Staff: Parks Director Ross Maxwell, Planning Coordinator Kiersten Stark

County Commissioner Liaison: Shirley Roloff

### **Election of Officers**

Denny Jason was nominated as Chairperson by Susan Vron dran and seconded by Caroline Kobylczak. He was unanimously approved.

Caroline nominated Brian Williams to the Vice-chair position, which was seconded by Jessica Parks. He was approved unanimously.

Jessica Parks was nominated by Susan to the Secretary position and seconded by Brian. Nomination passed unanimously.

Denny thanked the outgoing officers for their service over the past year.

### **Approval of Minutes**

Motion was made by T. Wieland to accept the revised draft minutes. Motion was seconded by P. Gaskin. Motion passed with one vote in opposition.

### **Financial Reports:**

- **Park:**
  - \$1344 spent on propane
  - \$563 for new floor in office

- **Non-Motorized Trail**
  - There was another \$4977.25 spent on engineering in Phase I. Discussion followed as to what the engineering was on a finished trail.
  - A motion was made by J. Parks and seconded by S. Vrondran to approve the financial report. Passed unanimously.

## **Director's Report**

- **Whiting Park**

Ross met with Kevin Shepard and Lora Manning on the reservation system. The new system will go online approximately March 1<sup>st</sup>, if it is approved by the County Board. Brian suggested that opening of reservations should be earlier next year.
- **Porter Creek**

Cleared trees from trail.  
Snow plowed parking area
- **Wheelway**

Ross will be attending a meeting regarding vibratory trenching of roots along the trail on 1/18/2017.

After discussion about timing of circumstances regarding the trail,  
**A motion was made by Susan and seconded by Caroline to suggest the Internal Government Committee approve setting up a fund with Top of Michigan Trails Council to accept donations for construction, engineering, and maintenance of the B.C. to Chx. Trail.** Motion carried.
- Ross will not be here for meeting next month.

## **Old Business**

- Boyne City to Charlevoix Non-motorized Trail Status Report
  - PHASE I.*
    - Started to prepare the grant reimbursement paperwork which will be submitted this spring.
    - need to install benches on phase one
    - need to adjust the trail
  - PHASE II.*
    - There is a possible donation from the City of Charlevoix in the process.
    - We would like to apply for Building Healthy Communities Greenspace Improvement Projects grant through the Health Department of Northwest Michigan.

### *PHASE III.*

- Kiersten will present to Internal Government Committee on 1/18/2017 to get approval to apply for grants to start fundraising for Phase III.
  - The zoning issue between Park of the Pines and Bay Township has been resolved, so the trailhead can go forward, once we get zoning approval of Bay Township.
  - An agreement needs to be worked out for the maintenance of the trailhead at Park of the Pines.
  - Local match funds must be secured by October 1<sup>st</sup>, 2017 in order to remain eligible for the trust fund grant from the state.
- Whiting Park Reservation System was discussed
  - Township advocate project was discussed
  - Name tags for Parks Committee  
Four of the seven are complete. Photos will be taken of the other 3 Committee members after the meeting to make the remaining name tags.

### **New Business**

- Greenspace Improvement Project Grant from Health Department of Northwest Michigan.  
This grant would be for phase II of B.C. - Chx trail
- Consent agenda discussion  
Parks committee will try this format and see how it works
- The meeting packets will have to be dispersed farther ahead of the meeting.
- The 2017 meeting schedule was finalized for the rest of the year.

### **Public Comment**

#### **Park Wi-Fi**

- The Merit fiber optic line is in at the County Road Commission and County Transit building, but there has not been any timeframe given for Whiting Park hook up, or what will be most cost effective.

### **Adjournment**

Motion was made by Jessica and seconded by Susan to adjourn the meeting. The meeting was adjourned at 6:59 pm by Dennis Jason. The next general meeting will be at 5:30 pm on February 20, 2017. At the Boyne City Public library.

Minutes submitted by: T. Wieland