

Charlevoix County Parks Committee

Meeting Minutes

3/20/2017

Call to Order

The regular meeting of the Charlevoix County Parks Committee was called to order at 5:30 pm on 3/20/2017 at the East Jordan City Hall by Vice Chair Brian Williams.

Present:

Committee members: Susan Vrondran, Caroline Kobylczak, Tim Wieland, Pete Gaskin, Brian Williams; *Absent:* Dennis Jason, Jessica Parks

Others: County Commissioner Liaison Shirley Roloff, Parks Director Ross Maxwell, Planning Coordinator Kiersten Stark

Pledge of Allegiance

The Pledge of Allegiance was recited.

Approval of Agenda

The Committee moved the Approval of Minutes from the consent agenda to the regular agenda.

Motion was made by T. Wieland to accept the agenda as amended. The motion was seconded by S. Vrondran. Voice vote: all in favor. Motion passed.

Approval of Minutes

The following changes were made to the February 20, 2017 draft minutes:

- At the bottom of page 2, last paragraph, second line: replaced “9 Townships” with “10 entities”
- Top of page 3: “Motion was made by **S. Vrondran** to limit the funding amount to \$10,000 **per entity**.”

Motion was made by S. Vrondran to approve the February 20, 2017 draft minutes as corrected. The motion was seconded by C. Kobylczak. Voice vote: all in favor. Motion passed.

Public Comment

None

Approval of Consent Agenda

Motion was made by S. Vrondran to approve the consent agenda, which included the Financial Reports and the Director’s Report. The motion was seconded by T. Wieland. Voice vote: all in favor. Motion passed.

Old Business

- Boyne City to Charlevoix Non-motorized Trail Status Report

PHASE 1

Construction cost has come down about \$170,000, still over approximately \$35,000.

Trail still needs to be adjusted within Boyne City limits; cost for adjustment to be covered by the Sub-contractor or General Contractor. We may not need a fence along the trail within the Boyne City limits. Vegetation may be planted instead.

PHASE 2

Still on track for beginning construction early April 2017.

Don't need an appraisal for donated easement.

Ben Whitley's requested fence was discussed; vegetation may be planted instead of a fence to provide screening.

PHASE 3

Charlevoix County Community Foundation grant application for \$8,000 was submitted to provide a portion of the local match required for the state grants. Park of the Pines trailhead still in design process.

Possible cul-de-sac at end of parking area to provide turn around.

- Whiting Park Reservation System
Website from Revize is not ready yet.
- Advocate Project Updates
C. Kobylczak provided an update.
- Benches for Phase 1 Trail
4 Benches have been ordered for Phases 1 and 2 from Pilot Rock Corporation.

New Business

- Traverse City to Charlevoix Trail Update
Resolution of Support adopted by County Board of Commissioners. Trail still in planning stage.
- East Jordan to Boyne City Trail
R. Maxwell and K. Stark showed a large aerial map of East Jordan and the surrounding area to facilitate discussion regarding possible non-motorized trail routes from East Jordan to Boyne City, Charlevoix and other communities in the area.

Public Comment

None

Adjourn

Motion was made by S. Vrondran to adjourn the meeting. The motion was seconded by C. Kobylczak. The meeting was adjourned at 7:13 pm by Vice Chair Brian Williams.

Next meeting: 5:30 pm, Commissioners' Room, Charlevoix County Building

Minutes submitted by: Tim Wieland