

Charlevoix County Parks and Recreation Committee  
Monday, February 16, 2015  
Commissioners Room, Charlevoix County Building

CALL to ORDER: The regular monthly meeting was called to order by Vice-Chairperson C Kobylczak. The Pledge of Allegiance was meaningfully stated by members present on President's Day. Director--R Maxwell, Planning Coordinator--K Stark and County Commissioner--S Roloff were present along with Members--P Gaskin, C Kobylczak, D Jason, S Vron dran and B Williams. F Healey was absent. Guests--Vince Currier, Tim Knutsen and Robin H Berry attended our productive meeting.

ELECTION OF OFFICERS: D Jason made the motion to table the Officers Election until the March Meeting since F Healey is not present and the seventh member perhaps will be appointed by then, supported by B Williams. Motion carried.

APPROVAL of MINUTES: Vice-Chairperson C Kobylczak asked if everyone had read the minutes sent to us by our Director. P Gaskin moved to approve the minutes of January 12, 2015, supported by D Jason. Motion approved.

PUBLIC COMMENT: Vince Currier commented that since the 'Parks and Recreation Millage" passed, we need better signage on our County facilities for such needed information as distance to near-by communities or food and water. He suggested to have these signs made by the County Road Commission during any slow time this winter since he is aware of the sign machine at our Charlevoix County Road Commission. Tim Knutsen introduced himself as a representative from Beckett & Raeder Landscape Architecture Planning & Engineering, passing out his card to all members--letting us know he wanted to be of assistance in the endeavors of enhancing our Parks and Recreation Projects. The Public Hearing scheduled for 6:30 PM was not held because the County Commissions will hold one at 7 PM on February 25, 2015 at the beginning of their meeting.

FINANCIAL REPORT: Director R Maxwell pointed out the largest expenditure so far this budget year has been for the engineering firm for their work on the BC/Charlevoix Non-motorized Trail. R Maxwell will get more information on comparing prices to other local and county parks since the state parks are proposing to raise their rates this summer. P Gaskin motioned to approve the Financial Report, supported by S Vron dran. Motion approved.

DIRECTOR'S REPORT: Director R Maxwell has been attending Commissioners meeting and a Planning Department meeting for the 5 Year Parks and Recreation Plan and the Parks and Recreation Millage.

\* \*He will also meet with the Personnel/ Internal Government Committee on 2/18/2015 to relay information on the BC/Charlevoix Non-Motorized Trail and to complete the 60 day grant notification for Phase 3. S Vron dran asked R Maxwell to ask these committees the important question-- if a county facility such as a Pavilion could be named in honor of a former Charlevoix County Committee Member.

\*The "Status Report" of the 3 Phases has remained the same for Phase 2 and estimate for Phase 3 while Phase 1 increased by \$203,000.

\*Director R

Maxwell attended the Michigan Recreation and Parks Association Trail Summit Meeting and Michigan Association of County Parks and Recreation Officials.

Motion to accept the Director's Report made by S Vrondran, supported by P Gaskin. Motion carried.

#### OLD BUSINESS:

\* 5 year Recreation Plan--Kiersten Stark, Planning Coordinator reported her presentation to the County Commissioners and Planning Commission of the Draft of the 5 Year Recreation Plan. The Planning Commission passed a motion for the County Commissioners to pass the proposed plan. The Commissioners were complimentary of the plan and will hold the Public Hearing for public input on this vital plan for Charlevoix County.

\* After much discussion and positive input from R H Berry to listen to the public's requests, D Jason moved that we propose a change to the Draft 5 year Recreation Plan from 2017 to 2016 in the Capital Improvements of the Boat Launch at Whiting Park, supported by B Williams. Motion carried. More discussion continued about changing the Plan also to include the enhancements to the camping site. . Again this committee's concerns are that the millage funds are managed wisely and according to the people's vote for Charlevoix County Parks and Recreation as well as the proposed 5 Year Recreation Plan.

NEW BUSINESS: S Vrondran made the motion to recommend to the Charlevoix County Board of Commissioner to adopt the 5 year Recreation Plan including the necessary changes to build the Boat Launch and parking lot at Whiting Park in 2016 and local Inventory revisions from the input from many resources assisting this remarkable Recreation Plan, supported by D Jason. Motion approved. R H Berry pointed out that a coordinated 'grand total' of needs and any lacking recreational activities for the people would be a good evaluation. Robin praised Director R Maxwell for all his outstanding work. She commented on all the wonderful assets the Parks and Recreation Facilities are to the community and to keep these affordable to our residents.

ADJOURNMENT: Motion made by C Kobyczak seconded by P Gaskin to adjourn at 7:45 PM.

RESPECTFULLY SUBMITTED,

Susan Vrondran