

Charlevoix County Parks & Recreation Committee
Monday January 12, 2015
Boyer City Hall-- North Conference Room

CALL to ORDER: The first monthly meeting for 2015 was called to order at 5:30 PM by Chairperson F Healey-welcoming everyone. The Pledge of Allegiance was recited by all the members present. Director R Maxwell and the newly appointed Charlevoix County liaison to the County Commissioners-Shirley Roloff were present. Members attending: P Gaskin, F Healey, C Kobylczak, D Jason, S Vron dran and B Williams with Guest: Kiersten Stark, Planning Coordinator.

APPROVAL of MINUTES: B Williams moved to approve the minutes of December 15, 2014 with spelling corrections of C Kobylczak's name three (3) times and K Stark's name without the last 's' under NEW BUSINESS, supported by P Gaskin. Motion approved.

PUBLIC COMMENT--(related agenda items)--none

FINANCIAL REPORT: Director R Maxwell stated that this is one of the busiest January's for reservations so far. He also informed us that the Audit went well as he was prepared with seven (7) years of financial records. P Gaskin moved to accept the Financial Report, supported by B Williams. Motion carried.

DIRECTOR'S REPORT: P Gaskin made the motion for Director R Maxwell to proceed with resubmitting Phase 3 of the Boyne City to Charlevoix Non-Motorized Trail (requirement by MDOT), seconded by D Jason. Motion approved by the Parks & Recreation Committee.

The Director will be: * attending January 26, 2015 Road Commission Meeting to seek an efficient system of notifying property owners about the future "Trail" -possibly certified letter

* will be working on alternative route for Phase 2 of Trail near US-31 and Boyne City/Charlevoix Road. There is time to get grade inspection and submit plan as well as should save some costs. A sample "Highway Right-Of-Way Acknowledgement" was presented.

* sending two original copies of the Michigan Natural Resources Trust Fund Agreement with Kiersten Stark for the Internal Government Meeting on January 21, 2015 and sixty (60)-day notification for resubmitting Phase 3 Grants;

R Maxwell took a Resolution for Non-smoking on County owned beaches at Whiting Park and Thumb Lake to the County Commissioners on 12/17/14 which was defeated 5 to 1. We need the Health Department who appealed to the Parks & Recreation to coordinate with the County legal Department so the enforcement and policy violations are specified in future Resolutions;

R Maxwell does not think 2015 will be a good year to submit Whiting Park Project Grants because of the new Parks and Recreation Millage is not established yet and we are still working with many of the same grantees for the Boyne City/Charlevoix Non- Motorized Trail endeavor.

Our Director will be out of the office from January 15 through January 23, 2015; however, will continue to work from his computer for Parks and Recreation work!

Motion made by C Kobylczak and supported by S Vron dran to accept the Director's Report. Motion carried.

OLD BUSINESS: 5 year Recreation Plan--Kiersten Stark, Planning Coordinator presented us with a Final 2015---2019 RECREATION PLAN UPDATE Capital Improvement Plan (updated 1-7-15) and 2015--2019 GOALS & OBJECTIVES (updated 12-23-14)- the committee had a few suggestions. The plan approval process will be giving the County Board of Commissioners and County Planning Committee the Draft Plans by January 16, 2015 and putting the Draft Plans on the County Website for the public's input with a notice in the newspaper informing the citizens. The Public Hearing will be scheduled for February 16, 2015 at 6:30 PM in the Charlevoix County Commissioner's Room. Then on February 25, 2015 the County Board of Commissioners will vote on the Resolution

for the 2015--2019 "5 year Recreation Plan including inventory of the entire county's recreation facilities with maps and other requirements of the DNR".

NEW BUSINESS: none

PUBLIC COMMENT--3 minutes

It was recommended to attend County Board of Commissioners meetings, if we could.

ADJOURNMENT: S Vrondran moved to adjourn the meeting at 7:45 PM, seconded by F Healey.

Motion carried. Our next meeting is scheduled for February 16, 2015 at 5:30 PM in the Commissioner's Meeting Room at the Charlevoix County Building with the Public Hearing for Draft 2015--2019 Recreation Plan at 6:30 PM and continuation of the Parks & Recreation Meeting if needed.

Respectfully Submitted,

Susan Vrondran