

# Charlevoix County Parks Committee

## Meeting Minutes

10/17/2016

### Opening

The regular meeting of the Charlevoix County Parks Committee was called to order at 5:30 on 10/17/2016 at Whiting Park by Susan Vron dran, and followed by recitation of The Pledge of Allegiance.

### Present

Committee members: Susan Vron dran, Caroline Kobylczak, Tim Wieland, Pete Gaskin, Brian Williams, Dennis Jason, Jessica Parks

County Commissioner Liaison: Shirley Roloff

Parks Staff: Director Ross Maxwell, Planning Coordinator Kiersten Stark, Rangers Josh Cline and Robert Brown

### Approval of Minutes

The minutes of the previous meeting were unanimously approved as ~~distributed~~ **amended**. Motion made by Tim Wieland and seconded by Dennis Jason.

**Public Comment:** None

### Financial Reports:

- **Park:**
  - 2016 was the best year ever with over \$50,000 in camping fees charged.
  - There was a question about the overage listed at Thumb Lake. Ross said he didn't know what it was but would figure it out and let us know.
- **Non-Motorized Trail**
  - We still don't have a final punch list for phase one.
  - Phase one should be completed by mid-November.

Financial report accepted with a motion made by Brian Williams and seconded by Pete Gaskin.

## Directors Report

- **Whiting Park**

Park is closed for the season.

Ross stated that he will not trim the trees and brush on the lakeside, as suggested by Brian last month, because he feels it is a wildlife runway.

The log cabin building is to have an outdoor spigot installed.

- **Porter Creek**

The trail needs some rocks removed and is a work in progress.

- **Wheelway**

Ross stated that it will be checked one more time.

Tim Wieland asked how often it is inspected. Ross said once a month.

Ross attended a demonstration of a trail grinding system. Discussion followed about who is responsible for the long term up-keep of the pavement of the trail.

- **BC-CHX Trail**

*PHASE I.* A temporary fence has been put up on the Davis property. The path has to be moved before the permanent fence is installed. After a brief non exact explanation of the fence issue, member Wieland stated that this fence cost should not be paid by the park or county, as it would seem to be surveying and/or engineering issue.

There will be a shortage of approximately \$110,000 on phase one.

*PHASE II.* Bids have been received for phase two with Elmer's coming in 5% under the estimate. There was discussion about incidental cost of Phase II such as intergovernmental contracts.

*PHASE III.* Ross met with Park of the Pines about a trailhead on their property. There may be a zoning issue with that plan.

Denny Jason moved to accept the report, second by Pete Gaskin. Motion carried unanimously.

## Old Business

- B. Williams asked who will responsible for clearing the trail. Ross stated park staff is responsible for that.
- The Parks department will have to purchase around 300 feet of cedar trees to line the trail on some property.
- The trail donation letter will be modified slightly. A meeting will take place with the Charlevoix County Community Foundation.
- There is a fundraiser dinner sponsored by the Boyne Valley Bicycle club on October 26, 2016, at Bella Vita.

- Improvements at Whiting Park were discussed, with cuts to the proposed budget being highlighted. Ross stated that he thought there would be a ten year return on the investment. The committee will review possible improvements for a vote on options at next month's meeting. Denny requested a split of the cost of water to all sites versus water and sewer to all. Ross said he would have those numbers for the at the next board meeting.
- Susan had an example name tag made up for the board to examine. They will cost two dollars each, plus a thirty dollar set up fee. A motion was made by Brian and seconded by Caroline to have name tags made and paid for with the parks budget funding.

### **New Business**

- The Capital Improvement Plan was reviewed again. The plan was tabled for further reviewed.
- There was discussion about what the rules for bike path use will be in regards to what type of bikes can use it.
- TC to CHX trail. The board made a recommendation the county board to support the TC to CHX trail. Motion made by Denny and seconded by Caroline.
- Susan stated that we as a board, need to be more involved in the townships and cities in the county, as advocates for the parks. She assigned each member to townships and cities, and suggested attending their meetings.

### **Adjournment**

Meeting was adjourned at 8:30 by Susan Vrondran, with a motion was made by Brian and seconded by Jessica. The next general meeting will be at 5:30 pm on November 21, 2016, in Charlevoix County Building.

Minutes submitted by: Tim Wieland