

# Charlevoix County Parks Committee

## Meeting Minutes

9/19/2016

### Opening

The regular meeting of the Charlevoix County Parks Committee was called to order at 5:30pm on 9/19/2016 at Whiting Park by Susan Vrondran.

### Present

Pete Gaskin, Caroline Kobylczak, Dennis Jason, Susan Vrondran, Tim Wieland.

County Staff: Ross Maxwell, Director; Kiersten Stark, Planning Coordinator; Josh Cline, Robert Brown, Park Rangers.

Shirley Roloff, County Commissioner.

Absent Members: Jessica Parks, Brian Williams.

### Approval of Minutes

The minutes of the August 15<sup>th</sup> meeting were approved as amended, motion made by Pete Gaskin and seconded by Caroline Kobylczak. The changes were:

1. New Business “near the entrance of *Young State Park* in one of the parking areas”
2. Public Comment “taller shrubs be cut for a better view of Lake Charlevoix for some campsites *at Whiting Park.*”

**Public Comment**     None

### Financial Reports

#### Whiting Park

~~Profit~~ **Revenue** and Expenditure reports were reviewed through August of 2016. Whiting park is ahead of projected income so far this year. Report approved with a motion made by Pete Gaskin and seconded by Tim Wieland.

#### Motorized Trail

There will be overages on the phase one budget, in regards to the completion punch list. It was questioned why the county should pay for discrepancies that were made by the survey company. Ross explained that due to a small variance in the trail it was too close to the road. The phase one section of the trail won't be financially closed until around March 2017. According to the budget we will be around \$30,000 dollars short for the overages. Ross stated he was not sure where the funds would come from.

The board decided that the parks committee would draft a letter asking for donations, from property owners along the trail, to go out around the time of the winter tax bill. The rough draft of the letter will be drafted in time for the next meeting. Susan will contact the treasurers of the township along the trail.

We will also ask for donations from Family Foundations and property owners along Lake Charlevoix.

### **Directors Report**

Ross

informed the Committee about projects completed during the month. A tree service was called in to cut some large trees in Whiting Park. The wheel way was inspected. Currier lawn service will mow the trail which did not have to let out for bids. Ross will be attending MDOT's Pedestrian and Bike Committee on September 26<sup>th</sup>.

Directors report motion to approve made by Pete Gaskin and seconded Denny Jason.

### **Old Business**

There was a letter of thanks from the Lake Louise Cottagers Council via Kevin Shepard's office.

There was no news about future improvements at Whiting Park or a timeline for them.

The ribbon cutting for phase one of the non-motorized trail went well, although Susan suggested that we need name tags made for the Committee members.

### **New Business**

**Capital Improvement plan** was discussed. It is hoped that we can acquire pre-commitment from local foundations for Phases 3-5 of the non-motorized trail.

### **Parks Millage:**

There will be a workshop for Municipalities on September 22<sup>nd</sup> to aid in the application process for millage monies.

The Parks Committee will have comment on millage projects before they go to the score process group.

### **Adjournment**

A motion to adjourn was made by Denny Jason and seconded by Pete Gaskin. Meeting was adjourned at 7:29 by Susan Vron dran. The next general meeting will be at 5:30 pm on October 17<sup>th</sup> 2016, at Whiting Park.

Minutes submitted by: Tim Wieland, Secretary