

## Charlevoix County Parks Committee

Meeting Minutes

11/20/2017

### **Members Present:**

Committee members: Susan Vrondran, Tim Wieland, Pete Gaskin, Dennis Jason, Jessica Parks, Caroline Kobylczak, Brian Williams

Staff: County Commissioner Liaison Shirley Roloff, Planning Coordinator Kiersten Stark, Parks Director Ross Maxwell, Kevin Shepard, County Coordinator

**Other guests:** Ryan Novotany, new 2018 committee member

### **Call to Order/Pledge of Allegiance:**

The regular meeting of the Charlevoix County Parks Committee was called to order at 5:30 on 11/13/2017 at Whiting Park by Dennis Jason, with recitation of the Pledge of Allegiance

### **Approval of Agenda**

S. Vrondran motioned to add recording secretary to the agenda.

Motion was made J.Parks to accept the agenda; motion was seconded by S. Vrondran. Voice vote, all in favor. Motion passed.

### **Approval of Consent Agenda**

**Motion was made by T. Wieland to accept the consent agenda to include the minutes, Financial and Directors. Motion was seconded by P. Gaskin. Motion passed.**

### **Old Business**

#### **Boyne City to Charlevoix Non-motorized Trail Status Report**

The committee was provided the status report as outlined in the packet. Kevin Shepard suggested scheduling a meeting with NDG, R. Maxwell and K. Stark to get punch list follow up information. For Phase 3 the DNR grant was not secured and will reapply in April with added changes to Park of the Pines trailhead and when decisions are made regarding the trail ending in Horton Bay. K. Stark will contact the grant coordinator to get grant criteria.

### **Park of the Pines Trailhead**

Park of the Pines trailhead cost evaluation and schematics were provided for the committee's review. The plans were sent to the Park of the Pines for review and are good with the proposed parallel parking but would like evergreens planted. A second proposal with the parking lot turned 90 degrees was discussed and the committee agrees the first was a better design. The committee also agreed the HMA path is the better option with less maintenance. K. Stark will work with the Park of the Pines and Bay township for zoning approval.

### **Budget 2018**

The budget for 2018 was approved as presented. C. Kobylczak will work with R. Maxwell to get info for the tables and chairs company. R. Maxwell will get 3 bids.

### **Forest Management**

R. Maxwell is working on getting the contract to Lynn Stephens to sign. Mr. Stephens met with the county commissioners and agreed to put a cap on his commission. The start to this project was delayed due to additional questions from the county commissioners.

### **Whiting Park Projects**

Performance Engineering has a pre-application submitted with the Department of Environmental Quality. Options are being evaluated and R. Maxwell will keep the committee informed. The campground renovations will be on hold until the boat launch is complete.

### **Whiting Park Wi-Fi**

K. Shepard reported Aspen Wireless is has been unreachable. The connection from Ironton will not work; will need to come from Boyne City. R. Maxwell will report back once he hears from Aspen Wireless.

### **New Business**

- D. Jason suggests the committee hire a secretary to scribe the minutes and support the Parks and Recreation Committee. S. Vron dran and T. Weiland sent a memo to the County Commissioners where it was denied. K. Shepard communicated our minutes could be pared down and not as detailed cutting back on the time involved.

- R. Maxwell informed the committee the online reservation system is close to being complete . The plan to implement will be January/February of 2018. Ross encourages the committee members to try to use the system to work out any issues.
- The committee welcomes Ryan Novotany to the Parks and Recreation Committee starting in January 2018. The committee would like to Thank P. Gaskin for his years of service on the committee, Pete will retire in January.

### **Other comments**

### **Adjournment**

The meeting was adjourned at 6:43 pm by Dennis Jason. The next general meeting will be at 5:30 pm on December 18, 2017 at Boyne City Hall.

Minutes submitted by: J.Parks