

Charlevoix County Parks Committee

DRAFT
Meeting Minutes
12/18/2017

Members Present:

Committee members: Pete Gaskin, Dennis Jason, Jessica Parks, Brian Williams

Staff: Planning Coordinator Kiersten Stark, Parks Director Ross Maxwell, Kevin Shepard, County Coordinator

Call to Order/Pledge of Allegiance:

The regular meeting of the Charlevoix County Parks Committee was called to order at 5:30 on 12/18/2017 at Boyne City Hall by Dennis Jason, with recitation of the Pledge of Allegiance

Approval of Agenda

Motion was made B. Williams to accept the agenda; motion was seconded by P. Gaskin. Voice vote, all in favor. Motion passed.

Approval of Consent Agenda

Motion was made by J.Parks to accept the consent agenda to include the minutes, Financial and Directors. Motion was seconded by D. Jason. Motion passed.

Old Business

Whiting Park Boat Launch

D. Jason met with the DEQ and Performance Engineering to tour the 3 proposed sites at Whiting Park. D. Jason reported no issues were identified with the Ironton ferry end or the ramp area but potential wet land concerns with the Boyne City end of the beach. The plan for January meeting is to weigh options of all locations and determine the best plan and present it to the Public at the February meeting. R. Maxwell added there may be an option to use the Waterways grant and if the Ironton Ferry end of the beach is utilized it appears no dredging would need to take place.

Boyne City to Charlevoix Non-Motorized Trail Status Report

The committee was provided the status report as outlined in the packet. Additional comments include:

There are concern of residents plowing snow and driving on the trail. K. Stark will start with a letter informing the residents not to plow the snow onto the trail or drive on it. If that doesn't work the suggestion was to get the sheriff involved.

Phase 2- Punch list on hold until Spring. No payment will be made until complete.

Forest Management

R. Maxwell reported the contract to Lynn Stephens is signed and tree marking will begin. R. Maxwell is concerned if the project starts the funds will be allocated to other projects due to the park project being stalled.

Whiting Park Reservation System

R. Maxwell reported he is working on the reservation system and working with "Revise" to remedy some issues but not having much success. K.Shepard suggests sending what he has to Laura and himself for review.

Whiting Park Wi-Fi

K. Shepard reported Aspen Wireless has been unreachable. Project on hold.

New Business

- **Phase 3 Route** – Details regarding the phase 3 route were provided in the Status Report. K.Stark supplied an aerial map for the committee to review. D.Jason suggested home owners be contacted for potential property access.
- **Parks Committee 2018 Schedule** was distributed to the committee.
- D.Jason presented P.Gaskin with a Thank you card from the committee and Thanked him for his years of commitment and input to the Parks and Recreation Committee.

Other comments

Adjournment

The meeting was adjourned at 6:57 pm by Dennis Jason. The next general meeting will be at 5:30 pm on January 15, 2018 at Boyne City Hall.

Minutes submitted by: J.Parks